

Job Description

Lab Technician

Position	Lab Technician
Location	
No. of Vacancies : Please refer to the advertisement	
Maximum Age (In years, as on 1st September, 2020): Unreserved / EWS – 37, Unreserved / EWS (Female) – 40, BC / MBC (Male / Female) - 40, SC / ST (Male / Female) – 42	
Minimum Age should not be less than 21 years .	
10 years relaxation in age will be admissible to divine body applicant.	
Essential Qualification:	
<ul style="list-style-type: none"> 10+2 (Biology) / I.Sc (Biology) with Diploma in Medical Laboratory Technician (DMLT) from any recognized University/ Institution <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> 10+2 (Biology) / I.Sc (Biology) with Bachelors in Medical Laboratory Technician (BMLT) from any recognized University/ Institution 	
Key Competencies :	
<ul style="list-style-type: none"> Ability to work in a team. Excellent interpersonal skills. Should be patient care centric. Conversant with MS office (word, excel) and internet. Ability to work under pressure. Ability to make effective collaboration with the patients and community. Self motivated and ability to motivate others. 	
Purpose of Assignment:	
Lab Technician will be responsible for supporting in lab testing (as per norms and number of tests) if required for patients and prepare report and submit to MO. Lab Technician will be responsible for blood and other sample collection, conducting diagnostic tests in semi auto analyzer or other equipments and producing test reports to the concerned doctors.	
Summary of Roles and Responsibilities :	
<ul style="list-style-type: none"> To perform all haematology and bio-chemical investigations as per guidelines. Proper Inventory recording of reagents, consumables required for the lab and maintenance of equipment in use within the Lab and provide timely reporting stock status/ functionality status. To work for the testing and analysing specimen samples to help concerned doctors in the diagnosis and treatment. S/He will be responsible for collecting blood and specimen samples. Receiving tissue samples, logging patient samples and preparing them for tests, setting up lab equipments. Conducting routine tests, analysing of samples, cleaning equipments and sterilization management. Provide support in community process activity. S/He will work under supervision and guidance of MOIC. The Lab Technician would be required to ascertain accomplishment of tasks- such as sample collection by travelling to villages/ schools etc., survey completion, report preparation as per the job requirement of the program allocated to him/ her. Perform all duties as per the mandate. Any other duties / assignment assigned by Concerned Authority. 	
Remuneration/Compensation:	
Consolidated remuneration @ Rs.12,000/- per month.	

Sanita Barua
19/09/2020

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16/09/20

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